

Job Seeker tips



Before the Event

Make a list!

Identify which companies you want to speak with and research their jobs.

Prepare your Resume!

Be sure to have enough copies for each employer!

Decide What to Wear!

Dress to impress; first impressions are key!

Prepare for a “Mini-Interview”

Research common interview questions and be prepared to answer them.

During the Event

Introduce Yourself!

A smile, a handshake, and a brief greeting while maintaining eye contact is important!

NO PHONES!

Leave your cell phone in your car! You don't want it ringing or vibrating while talking to your future employer!

Ask Questions!

The employer representative will gauge your interest by the questions you ask. Engage them in conversation about job duties, training, their hiring process, etc.

Gather Information!

Get as many business cards as you can. Grab their company brochures. Write down any important information that is suggested or advised by the employer.

Thank them!

What may be the most important part of the experience, thank them for their time and ask them when you should follow-up.

After the Event

Send ‘Thank You’ letters

Handwritten letters are great! Be sure to mention specific names and include another copy of your resume!

Complete Online Applications

If directed by the company, fill out their online application, usually via their website.

Acadia
337-347-9239

Evangeline
337-347-9536

Iberia
337-347-9535

Lafayette
337-347-9115

St. Landry
337-948-1330

St. Martin
337-347-9526

Franklin
337-347-9648

St. Mary
Morgan City
337-347-9239

Vermilion
337-347-9239

For further assistance and guidance, please contact your local Job Center.